

**MINUTES**

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| <p>President Salisbury called the Regular Meeting of the Unatego Central School District Board of Education to order at 6:31 p.m. in room 93 at the MS/HS.</p>  | <p>Call to Order</p>              |
| <p>Clapper, Downey, McDermott, McMichael, O'Hara, Olsen and Salisbury answered roll call.</p>   | <p>Roll Call</p>                  |
| <p>Absent: None.</p>  |                                   |
| <p>Administrative members present: Supt. Dr. David S. Richards and CSE Chairperson Kinnear.</p>   |                                   |
| <p>Motion by Olsen, seconded by McMichael, to go into Exempt Session to discuss CSE Recommendations at 6:33 p.m. Yes-7 No-0. Carried.</p>   | <p>Exempt Session</p>             |
| <p>Exempt Session: 6:33 p.m. – room 93.</p>   |                                   |
| <p>Open Session resumed at 7:02 p.m. in room 93.</p>  | <p>Open Session</p>               |
| <p>Clapper, Downey, McDermott, McMichael, O'Hara, Olsen and Salisbury answered roll call.</p>   | <p>Roll Call</p>                  |
| <p>Absent: None.</p>  |                                   |
| <p>Administrative members present: Supt. Dr. David S. Richards, Bus. Mgr. Loker and Clerk French.</p>   |                                   |
| <p>Visitors/Staff: 9</p>  |                                   |
| <p>President Salisbury led the Flag Salute.</p>   | <p>Flag Salute</p>                |
| <p>Motion by McMichael, seconded by Olsen, to approve the Regular Board Meeting Minutes of August 6, 2018 as presented. Yes-6 No-0. Abstained-1 (McDermott). Carried.</p>   | <p>Reg Brd Mtg<br/>Min 8-6-18</p> |
| <p>Motion by McMichael, seconded by Downey, to adopt the Agenda as presented. Yes-7 No-0. Carried.</p>  | <p>Adopt Agenda</p>               |
| <p><u>Public Comment</u></p>  |                                   |
| <p>Otego Mayor E. Kroll – there is a need to resolve an issue on the option B that was adopted and the Option A that has been presented for the acreage that is to be issued to the Town and Village of Otego at the former Otego Elementary School. Mayor Kroll would like the matter settled tonight. President Salisbury and Supt. Dr. Richards responded to the request. Discussion followed.</p> |                                   |
| <p>Recess: 7:12 p.m. – 7:18 p.m.</p>  | <p>Recess</p>                     |
| <p>There was further discussion and review of the maps for the area.</p>  |                                   |

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| <p>Motion by Clapper, seconded by McMichael, to add a resolution to transfer a portion of lands to the Town and Village of Otego at tonight's meeting. Yes-7 No-0. Carried. (the resolution will be added to administrative action as 4.25).</p>   | <p>Transfer of Land Added to Agenda</p> |
| <p><u>Presentations</u></p>  |   |
| <p>Business Manager's Report – P. Loker</p> <ul style="list-style-type: none"> <li>Resolutions 4.11 and 4.12 will need to be pulled as the tax information is not available from Delaware County. This will need approved at a Special Meeting when the final figures are received.</li> </ul>   | <p>P. Loker</p>                         |
| <p>Superintendent's Report – Dr. David S. Richards</p> <ul style="list-style-type: none"> <li>"Shawna Has A Secret" was shown to the parents at an athletic meeting on August 14<sup>th</sup>. It was very well received.</li> <li>Boys Varsity Soccer was canceled due to the lack of participation.</li> <li>Mr. Dutcher was here last Thursday to do a walk-through of the Otego Elementary School and took pictures. Mr. Dutcher has resigned from his current employment to devote his full attention to the proposed project. He will be returning on September 7<sup>th</sup>.</li> <li>Capital Update – the capital outlay project is behind schedule as they are waiting for SED. Dr. Richards had input from the administrators and they all feel the current large project presented by Delta is too expensive. Dr. Richards is working with Delta to reduce the project so that there is little or no tax increase to the taxpayers.</li> <li>Current enrollment is 762 students.</li> </ul> | <p>Dr. Richards</p>                     |
| <p><u>Administrative Action</u></p>  |   |
| <p>Discussion on the establishment/funding of a Repair Reserve Fund and funding of the Employee Liability Reserve, Retirement Contribution Reserve and Capital Reserve Fund.</p>   |   |
| <p>Motion by McMichael, seconded by O'Hara, to approve Board resolutions 4.1-4.5; 4.13-4.25 as presented and table 4.10-4.11. Yes-7 No-0. Carried.</p>   |   |
| <p>Warrants and Budget Status Reports were given to the Board for information only.</p>  | <p>Reports</p>                          |
| <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Treasurer's Reports for all funds presented for the month of July.</p>   | <p>Treasurer's Reports</p>              |
| <p>SMART SCHOOLS Resolution #1 – Bus Garage<br/>     RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve 2018 Capital Improvements Project for the Unatego Central School District Bus Garage.</p>  | <p>SMART SCHOOLS Bus Garage</p>         |
| <p>BE IT RESOLVED; that the Unatego Central School District Board of Education hereby declares the Unatego Central School District as Lead Agency for purposes of the State Environmental Quality Review Act and regulations (SMART SCHOOLS), associated with the 2018 Capital Improvements Project.</p>   | <p>UCS Lead Agency</p>                  |

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| <p>SMART SCHOOLS Resolution #2 – Unatego Elementary School<br/>         BE IT RESOLVED, that the Unatego Central School District Board of Education, hereby declares the Unatego Central School District as the Lead Agency for purposes of the State Environmental Quality Review Act and regulations (SMART SCHOOLS), associated with the 2018 Capital Improvements Project for Unatego Elementary School.</p>  | <p>SMART SCHOOLS<br/>         Unatego Elementary</p>                               |
| <p>SMART SCHOOLS Resolution #3 – Unatego Jr. Sr. High Schools<br/>         WHEREAS, the Unatego Central School District Board of Education (the "Board") has considered the effect upon the environment of the proposed 2018 Capital Improvements Project for the Unatego Jr. Sr. High School listed in the State Environmental Quality Review Act Process Record Sheet submitted at this meeting, and</p>  | <p>Unatego Jr. Sr. H.S.</p>  |
| <p>WHEREAS, the Board has received and reviewed the State Environmental Quality Review Act Process Record Sheet prepared and submitted in connection with the Project, now therefore</p>  |  |
| <p>BE IT RESOLVED, that the Unatego Central School District Board of Education acting as Lead Agency for purposes of the State Environmental Quality Review Act and regulations (SMART SCHOOLS), hereby determines that the Project if Type II action which will not be a significant impact on the environmental and is not subject to review under SMART SCHOOLS.</p>   | <p>UCS Lead Agency</p>   |
| <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve closing of inactive student accounts as presented.</p>  | <p>Student Accounts</p>  |
| <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve CSE recommendations as presented.</p>   | <p>CSE Recommendations</p>   |
| <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve After School Program Workers for the 2018-2019 school year as presented.</p>  | <p>After School Prgm Workers</p>   |
| <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Kelley Biro, to a four year probationary appointment in the tenure area of School Counselor effective date September 1, 2018 and ending August 31, 2022, Masters at a salary of \$49,013 as presented.<br/>         This expiration date is tentative and conditional only. Except to the extend required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.</p> | <p>Probationary Appointment<br/>         K. Biro<br/>         School Counselor</p> |
| <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Katie James, Modified Volleyball coach, for the 2018-2019 sports season at Step 1 as presented.</p>   | <p>K. James<br/>         Modified V/B Coach</p>                                    |

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| <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Kathleen Long substitute teacher for the 2018-19 school year as presented.</p>   | <p>K. Long<br/>Sub Teacher</p>                            |
| <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Peter Tolson substitute teacher for the 2018-2019 school year as presented.</p>  | <p>P. Tolson<br/>Sub Teacher</p>                          |
| <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint JoAnn Dorch, bus driver, to a 52-week probationary appointment at a rate of \$14.00/per hr. effective August 28, 2018 as presented.</p>  | <p>J. Dorch – Bus<br/>Driver</p>                          |
| <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Jeremy Terrell, bus driver, to a 52-week probationary appointment at a rate of \$14.00/per hr. effective August 28, 2018 as presented.</p>   | <p>J. Terrell – Bus<br/>Driver</p>                        |
| <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Sabrina Houck, bus driver, to a 52-week probationary appointment at a rate of \$14.00/per hr. effective August 28, 2018 as presented.</p>  | <p>S. Houck – Bus<br/>Driver</p>                          |
| <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Robinette Youngs to a four-year probationary appointment as Licensed Teaching Assistant, effective September 1, 2018 and ending August 31, 2022, Step 1-at a salary of \$19,260 as presented.</p>  | <p>Probationary<br/>Appointment<br/>R. Youngs<br/>LTA</p> |
| <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby accept Jim Knight’s resignation as Varsity Boys’ Basketball coach as presented.<br/>         RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby accept Kim Owens’ resignation as Special Education teacher effective August 13, 2018 as presented.</p>   | <p>Resignation<br/>J. Knight<br/>Boys VB/B<br/>Coach</p>  |
| <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve the transfer of a portion of lands, parcel 2, of the former Otego Elementary School to the Town and Village of Otego for \$1.00 as per the attached description.</p>   | <p>Transfer of<br/>Land</p>                               |
| <p>On motion by McMichael, seconded by Downey, the following resolutions 4.6-4.10 are hereby approved as presented: Yes-7 No-0. Carried.<br/>         RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve and establishes a Repair Reserve Fund pursuant to New York General Municipal Law 6-d. There may be paid into such fund an amount as may be provided by budgetary appropriation, or such revenues as are not required by law to be paid into any other fund or account as presented.</p> | <p>Establish Repair<br/>Reserve Fund</p>                  |
| <p>RESOLVED; upon the recommendation of the Superintendent of Schools the Board hereby authorizes the transfer of available unspent appropriations from other codes within each program budget in the Repair Reserve, in the amount of \$300,000.</p>  | <p>Funds – Repair<br/>Reserve Fund</p>                    |

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| <p>RESOLVED; upon the recommendation of the Superintendent of Schools the Board hereby authorizes the transfer of available unspent appropriations from other codes within each program budget into the Employee Liability Reserve, in the amount of \$80,000.</p>   | <p>Funds to Employee Liability Reserve</p> |
| <p>RESOLVED; upon the recommendation of the Superintendent of Schools the Board hereby authorizes the transfer of available unspent appropriations from other codes with each program budget into the Retirement Contribution Reserve, in the amount of \$200,000.</p>   | <p>Funds to Retirement Reserve Fund</p>    |
| <p>RESOLVED; upon the recommendation of the Superintendent of Schools the Board hereby authorizes the transfer of available unspent appropriations from other codes within each program budget into the Capital Reserve in the amount of \$500,000. Such funding of the Capital Reserve in the amount of \$500,000. Such funding of the Capital Reserve Fund being within the amount authorized by voters at the Annual District Meeting and elections held on May 17, 2016.</p> | <p>Funds to Capital Reserve Fund</p>       |
| <p><u>Public Comment</u></p>   |  |
| <p>G. Seroka – inquired if the Capital Project included a separate bus garage. There will be a transportation center at the MS/HS.</p>   |  |
| <p>E. Brown – asked what will happen to the surplus supplies at the former Otego Elementary School.</p>  |  |
| <p>B. Hesse – wanted the Board to know that CPEST was still active and would be addressing school taxes.</p>   |  |
| <p><u>Round Table Discussion</u></p>   |  |
| <p>B. McMichael – at the “Back to School Bash” at Unatego Elementary tonight some concerned parents asked if laser tag was appropriate on school property.</p>   |  |
| <p>C. O’Hara – concerned about the playground at the former Otego Elementary School for safety and liability.</p>  |  |
| <p>J. McDermott – at the Rural Schools Conference this summer a teacher talked about the students being taught the rural skills at their school.</p>   |  |
| <p>K. Olsen – inquired when the Board retreat would be held and how the committee meetings work.</p>   |  |
| <p>Motion by O’Hara, seconded by McMichael, moved to go into Executive Session to discuss collective negotiations pursuant to article fourteen of the civil service law and a student issue at 8:37 p.m. Yes-7 No-0. Carried.<br/>         Clerk French left at 8:37 p.m.</p>  | <p>Executive Session</p>                   |
| <hr/> <p>Joan M. French<br/>         District Clerk</p>  |  |

